

At a meeting of the West London Waste Authority held on Friday 25 March 2022 at 9.00 am at the Council Chamber, Harrow Civic Centre, Station Road, Harrow, HA1 2XY.

**Present:**

Councillor Graham Henson (Chair)

Councillor Deirdre Costigan (Vice-Chair)

Councillor Guy Lambert, Councillor Eddie Lavery, Councillor Krupa Sheth and Councillor Julia Neden Watts

**143. Apologies for absence**

No apologies for absence had been received.

**144. Declarations of interest**

**RESOLVED:** To note that there were no declarations of interests made by Members.

**145. Minutes of the meeting held on 21 January 2022**

**RESOLVED:** That the minutes of the meeting held on 21 January 2022 be taken as read and signed as a correct record.

**146. Joint Municipal Waste Management Strategy Update**

Members received a report which provided an update on the West London Waste Authority (WLWA) Joint Municipal Waste Strategy.

Sarah Ellis, Strategic Development Lead introduced the report and advised that Members had seen the content previously and that their support for the way forward was sought.

**RESOLVED:** That (1) the policies detailed in section 3 of the officer report be approved; (2) the content of the strategies set out in section 1 of the report be approved.

**147. Annual Procurement Plan 2022/23**

Members received a report which provided details of the Authority's Annual Procurement Strategy for the year 2022/23.

Beth Baylay, Contracts and Procurement Manager, introduced the report, which provided details of the Authority's Annual Procurement Strategy for the year 2022/23. Emma Beal, Managing Director, advised Members that there was an error in that recommendations 2 and 3 set out in the officer should be determined following consideration of the separate confidential report.

**RESOLVED:** That the Annual Procurement Plan for 2022/23 be approved.

## 148. Finance Update January 2022

Jay Patel, Finance Director, outlined the content of the report which provided an update on financial and corporate matters.

A Member asked how the amount of food waste within residual waste was monitored given the level of investment and commented that the detail of how each borough was doing would be helpful. The Finance Director reminded Members that food projects had been considered at the previous meeting and that there was a metric which compared the amount of food waste compared to residual waste. The challenge from a data perspective was to define a clear cause and effect of food within residual waste. The Projects Director added that waste composition analysis was ongoing and took place approximately every 15 months with the next likely in September 2022. Overall, food waste was up. The Head of Service Delivery undertook to respond to the Member's query in more detail separately.

In response to a Member's query in relation to Trade at P10 of the high level summary (page 29 of the agenda) in that it appeared to have gone into reverse at P12, the Finance Director indicated that he would look into this and provide clarification to Members.

**RESOLVED:** That (1) the current financial position and forecast for 2021/22 be noted;  
(2) the 2021/22 Key Performance Indicator performance be noted;  
(3) the proposed 2022/23 Key Performance Indicator targets be approved;  
(4) the delegated decisions be noted;  
(5) the Finance Director provide Members with an update in relation to Trade income.

## 149. Contracts and Operations Update

Members received a report which proved an update on the Authority's waste treatment arrangements and procurements.

**RESOLVED:** That the report be noted.

## 150. Exclusion of the Press Public

**RESOLVED:** That in accordance with Part I of Schedule 12A to the Local Government Act 1972, the press and public be excluded from the meeting for the following items for the reasons set out below:

<u>Item</u>	<u>Title</u>	<u>Reason</u>
9.	Annual Procurement Plan 2022/23	Information under paragraph 3 (contains information relating to the financial or business affairs of any particular person (including the authority holding that information)).
10.	Residual Waste Services Contract Update	Information under paragraph 3 (contains information relating to the financial or business affairs of any particular person (including the authority holding that information)).

### **151. Annual Procurement Plan 2022/23**

Members received a confidential report which provided details of the tenders received for the Transport Services of waste, recycling and associated services from sites within the West London Waste Authority area contract.

During the discussion on the report it was agreed that as part of the contract award process, the Managing Director share information with Members.

**RESOLVED:** That (1) the Managing Director be authorised, following a peer review, consultation with the Chief Technical Officer and Chair, to approve the contact award for Green Waste Collection and Treatment Contract;  
(2) the Managing Director be authorised, following consultation with the Chief Technical Officer and Chair, to approve the contract award of the Transport Services of Waste, Recycling and Associated Services contract.

### **152. Residual Waste Services Contract Update**

Members received a report which provided an update on the Residual Waste Services contract.

**RESOLVED:** That (1) the report be noted;  
(2) the Managing Director be authorised, following consultation with the Chief Technical Officer and the Treasurer, to award a contract for Unallocated Residual Waste

**The meeting finished at 10.03 am.**

The minute taker at this meeting was Alison Atherton.